

**Hong Kong Baptist University – School of Continuing Education  
2018 Active Living and Health Intl Conference on 24-25 November 2018**

Royal Park Hotel has 443 newly renovated guest rooms, all are tastefully furnished for relax and comfortable stay. The hotel is conveniently located in the heart of Shatin, adjacent to New Town Plaza, a lively shopping and entertainment complex with over 400 shops and takes only 5 minutes' walk to MTR station, which allows a swift passage to Tsim Sha Tsui (20 minutes) and a direct rail link to HK-China border (25 minutes).

No.	Title	Last Name	Given Name
1	<input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms		
2	<input type="checkbox"/> Prof <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms		
Date (dd/mm/yyyy)		Flight No	Flight Time
Arrival	/ / 2018		ETA
Departure	/ / 2018		ETD

Room Type	Package (Subject to 10% service charge & on per room per night basis)	
<b>Standard</b>	<input type="checkbox"/> HK\$ 1,140 per night at room only	<input type="checkbox"/> HK\$1,250 with one buffet breakfast daily per room per night <input type="checkbox"/> HK\$1,340 with two buffet breakfasts daily per room per night
<b>River View</b>	<input type="checkbox"/> HK\$1,240 per night at room only	<input type="checkbox"/> HK\$1,350 with one buffet breakfast daily per room per night <input type="checkbox"/> HK\$1,440 with two buffet breakfasts daily per room per night

**Standard / River View Rooms Privileges**

- Daily newspaper and complimentary Wi-Fi and broadband internet access
- Free shuttle bus services to/ from Hotel & Tsim Sha Tsui (Subject to hotel's availability and schedules)
- 50% Discount on mini bar consumption, Free use of swimming pool, gymnasium & steam room

Room Type	Package (Subject to 10% service charge & on per room per night basis)	
<b>Executive (Single or Double Occupancy)</b>	<input type="checkbox"/> HK\$1,340 for Single Occupancy	<input type="checkbox"/> HK\$1,540 for Double / Twin Occupancy

**Executive Room Privileges**

- Express Check-in / Check-out and late check-out until 14:00 (subject to availability)
- Daily newspaper, free mini-bar consumption with daily replenishment and complimentary Wi-Fi & broadband internet access
- Complimentary daily buffet breakfast, evening cocktail and self-service of coffee/tea station and night snack at Upper Lounge
- Free local calls
- Free use of Upper Floor meeting room for 1 hour per room daily and accumulating up to a maximum of 5 hours per stay
- Free arrival OR departure shuttle bus service between hotel & airport (subject to hotel schedule & availability, reservation is required)
- Complimentary shuttle service to/from hotel to Tsim Sha Tsui (subject to hotel's schedules and availability)
- And other Executive Room Privileges

Requests (Subject to availability)	Standard / River View / Executive	Grand Triple		Double Bed		Twin Bed		Non-Smoking	
				<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
				<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	

Transportation Services (Flight details must be provided for advance reservation)	Service Charge (Inclusive of 10% service charge & subject to change by service provider)	Arrival	Departure
<b>Limousine</b> (HK\$200 supplement applied for flight arrival/ departure time during 23:00hrs - 06:00hrs)	HK\$750 per car per trip (max 4 persons)	<input type="checkbox"/>	<input type="checkbox"/>
	HK\$850 per car per trip (max 6 persons)	<input type="checkbox"/>	<input type="checkbox"/>
<b>Shuttle Bus</b> (Based on hotel's availability and schedule)	HK\$220 per person per trip	<input type="checkbox"/>	<input type="checkbox"/>
	Round Trip at HK\$400 per person		<input type="checkbox"/>

Guaranteed By	<input type="checkbox"/> Amex <input type="checkbox"/> Visa <input type="checkbox"/> Master <input type="checkbox"/> Diners <input type="checkbox"/> JCB <input type="checkbox"/> China Union Pay (CUP)								
<b>Credit Card No.</b>					<b>Expiry Date</b>		/		
<b>Name of Cardholder</b>					<b>Signature</b>				

**For CUP cardholders, please provide below details and 1<sup>st</sup> night room rental will be charged UPON RESERVATION;**

Mobile No.(11 Digits)	+86	*Confirmation call will be received from CUP platform

Payment	<input type="checkbox"/> All expenses on guest's own account upon check-out <input type="checkbox"/> Prepayment by above third party credit card ( <b>All expenses &amp; Others are not applicable to CUP CARD</b> ) (Authorization form & both sides of credit card copy required)		
	<input type="checkbox"/> Room only	<input type="checkbox"/> Room & breakfast	<input type="checkbox"/> Room, breakfast & airport transfer
	<input type="checkbox"/> All expenses <input type="checkbox"/> Others:		

Contact Person Name	Email / Fax No.	Tel No.	Date

<p><b>Terms and Conditions:</b></p> <ul style="list-style-type: none"> <li>• All reservations must be guaranteed by credit card upon submitting this reservation form.</li> <li>• Cancellation must be made <b>on or before 9 November 2018</b> prior to the arrival date; otherwise, 1<sup>st</sup> night room rental will be levied as penalty.</li> <li>• Room rate will be changed if staying period is outside of the mentioned above.</li> </ul> <p><b>Confirmation of reservation will be replied within 72hours upon receipt of completed reservation form and subject to hotel's availability.</b></p>	<p>For Hotel Use Only:</p> <p><b>Reservation Confirmed / Rejected</b></p> <hr/> <p>Reservation Department – Royal Park Hotel</p>
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